

FLUID COMPONENTS INTERNATIONAL, LLC.
Computer Technician 1

Overview:

Under general supervision performs analysis and administrative tasks in the planning, design, and installation of new and existing personal computers based systems in a Microsoft Windows environment. Possesses and applies a comprehensive knowledge of PCs to develop procedures and analyze needs relating to the system's software and hardware. Capable of working on moderately complex applications. Train users.

Essential Job Functions:

- Updates and modifies equipment as necessary. Keeps detailed service records.
- Install new computer equipment in addition to servicing existing installations.
- Ability to service and repair Windows-based computer systems, both in the hardware and software area.
- In-house service, installation, configuration and upgrading of desktop and laptop computers and printers, scanners, label printers.
- Ensure proper data system back-ups

Minimum Requirements:

- Associates degree in a related technical field or the equivalent combination of technical certifications/training and 1 year experience as a PC Technician.
- A+ Certification preferred.
- General knowledge of Windows Operating Systems and Office Suite Products
- Experience with desktop hardware, software applications, operating systems and network connectivity.
- Position requires someone with a strong ability to both complete technical tasks, and communicate options and solutions with employees.
- Ideal candidate is self-motivated, a strong communicator who is organized and detailed-oriented and has the ability to multi-task assignments.
- Must demonstrate ability to follow verbal and written directions/work instructions, and produce quality work while maintaining focus and sense of urgency.

Skills/Abilities Required:

- This position requires sitting and computer work at 50% of the time. Standing and walking are required up to 50% of the time. Able to lift 50lbs.

Safety

- Follow safe work practices, participate in safety training as required, and report any unsafe condition or accident.

Quality

- Understand and support the quality policy and the appropriate elements of the quality management system for their areas of work.
- Dedicate efforts to the reduction, elimination, and prevention of quality deficiencies.
- Initiate action to prevent the occurrence of nonconformities related to product, process, and

quality system.

Communication

- Communicate effectively in English, both verbally and in writing.
- Maintain effective and constructive working relationships with others both internally and externally.
- Prepare effective reports and presentation of departmental information.

These duties may be modified or changed at any time at the sole discretion of management either orally or in writing. The above statements are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of this position. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

We offer competitive salary and benefit programs* including:

- Cafeteria Plan for
 - Medical, dental, and vision insurance
 - Various life insurance programs
 - Disability programs
- Pre-tax flexible spending accounts for health care and dependent care
- 401(k) Retirement Saving Plan with Company match
- Company-wide bonus program
- Tuition assistance
- Paid holidays

* Participation in our programs is determined based on the requirements as set forth in our plan documents.

Monday through Friday hours TBD. We are located in the La Costa Meadows Business Park in San Marcos, CA conveniently located close to a full fitness gym, day care facility and deli. Our employees also enjoy a private 15-acre nature park attached to our facility.

FCI pioneered the development and application of thermal dispersion flow and level sensing technology. The Company is the world-recognized leading manufacturer for solving flow and level measurement applications for industrial process and plant applications using patented thermal dispersion flow measurement technology. The Company began in 1964 and is the world leader in thermal mass flow meter technology.

From off-the-shelf product solutions to custom engineered products and systems, FCI provides world leading experience and a record of unequalled innovation to meet or exceed our customer application demands. Complimenting FCI product leadership is a world class Flow and Level Calibration Facility in which all calibrations are performed in liquids or gases utilizing only N.I.S.T. traceable equipment and instrumentation.

FCI is an equal opportunity employer with a commitment to affirmative action for minorities, women, persons with disabilities and veterans. FCI is an active participant of the DHS and SSA E-Verify program.