

Join the world leader in thermal mass flow meter technology. FCI began in 1964 by pioneering the development and application of thermal dispersion flow and level sensing technology. The Company is the world-recognized leading manufacturer for solving flow and level measurement applications for industrial process and plant applications using patented thermal dispersion flow measurement technology.

From off-the-shelf product solutions to custom engineered products and systems, FCI provides world leading experience and a record of unequalled innovation to meet or exceed our customer application demands. Complimenting FCI product leadership is a world class Flow and Level Calibration Facility in which all calibrations are performed in liquids or gases utilizing only N.I.S.T. traceable equipment and instrumentation.

Currently, we are seeking a Production Supervisor for our industrial production group.
(May consider level 2 DOE.)

Position Purpose:

Under general direction of the Production Manager, the Production Supervisor is responsible for supervising and coordinating the activities of assigned production personnel engaged in the industrial manufacturing process. Coordinates activities of workers engaged in producing assemblies and testing of product per specifications, schedule and work instructions.

Essential Job Functions (primary duties and outputs of position):

- Supervises production workers in the execution of daily/weekly/monthly production schedule.
- Confers with Manager of Production to review production schedules, specifications, and priorities to plan department work assignments.
- Assists in driving continuous improvement through teamwork and skills and capability development of staff.
- Meets or exceeds the productivity and quality goals established for the department.
- Complete and update all necessary production paperwork and records.
- Assists Manager, Production and industrial engineer to review, analyze, and identify opportunities for process improvement.
- Work with manager and equipment maintenance functions in order to maintain equipment in a safe and efficient operation.
- Interprets schematic drawings, blueprints, specifications, and work orders for workers.
- Recommends or implements measures to motivate employees and improve production methods, equipment performance, product quality, or efficiency.
- Recommends procedures for facility and equipment maintenance or modification.
- Requisitions, obtains, and distributes supplies and materials such as consumable materials and hand tools.
- Assists in analyzing production, quality control, and test reports to detect production problems.
- Examines samples of in-process assembly's products to ensure assembled products conform to prescribed quality standards.
- Recommends hiring and training activities. Working with manager prepares performance evaluations and disciplinary actions up to, and including, termination of supervised employees.

- Coordinates production activities to ensure maximum safety, quality and productivity while minimizing waste.
- Supervise employee attendance using timekeeping system according to company and state/federal laws.

Safety

- Follow safe work practices, participate in safety training as required, and report any unsafe condition or accident.
- Trains employees in work and safety procedures and company policies.

Quality

- Employees are responsible to understand and support the quality policy and the appropriate elements of the quality management system for their areas of work, reduce, eliminate, and prevent quality deficiencies
- Initiate action to prevent the occurrence of nonconformities related to product, process, and quality system.

Communication

- Communicate effectively in English, both verbally and in writing.
- Maintain effective and constructive working relationships with others both internally and externally.
- Prepare effective reports and presentation of departmental information as required.
- Must possess communication skills, including communication with management, peers and staff.

Education/Work Experience Requirements:

- 1 or more years' experience as a lead or supervisory role in an electro-mechanical manufacturing environment.
- 3-5 years manufacturing experience in electro/mechanical assembly.
- Basic understanding of employment law as it relates to supervisory duties.
- Some advanced education preferred, including basic math and language skills.
- Must possess leadership skills and aptitude.
- Proven ability to resolve conflict situations which could lead to "fierce exchanges".
- Must be able to become proficient in computer skills, including proficiency in business systems, Word and Excel.
- Must be able to interpret engineering drawings, BOM's, and work instructions.
- Continuous Improvement, lean manufacturing experience a plus.

These duties may be modified or changed at any time at the sole discretion of management either orally or in writing. The above statements are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of this position. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

FCI is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex including sexual orientation and gender identity, national origin, disability, protected Veteran Status, or any other characteristic protected by applicable federal, state, or local law. If you are qualified individual with a

disability or a disabled veteran, you have the right to request an accommodation if you are unable or limited in your ability to use or access our career center as a result of your disability. To request an accommodation, contact a Human Resources Representative.

FCI is an ITAR required employer and active participant of the DHS and SSA E-Verify program. Contract requirements for ITAR identify US citizen or permanent resident alien in the absence of ECCN.